

**DONATION**

**For individuals**

- Valid identity card, passport or driver's license issued by the Prefecture
- Tax Code in the original or Health Card
- Certificate of Residence
- Indication of the family relationship between the parties
- Contact details of any previous acts of donation (property or otherwise) have already been made by the donor in favor of the donee

***Unmarried individuals:***

- Certificate of free / widowhood (plain paper)

***Married (even if separated or in the legal regime of community of property):***

- Extract summary of the marriage (on plain paper) issued by the municipality in which the marriage was contracted.
- Copy of the act of separation of property
- A copy of the underlying asset

***Separated and divorced:***

- Judgment / Decree of separation or divorce

***Intervention of Attorney:***

- Special Prosecution in a public deed with original witnesses

***Representation of unable individuals:***

- Judicial Authorization

***Non-EU citizens:***

- Residence permit or residence card

**For institutions and companies**

- ID card of the legal representative
- Tax Code and VAT
- Charter
- Certificate Chamber (Register Enterprises)
- Current statute or last deed containing the updated social pacts

**Documents Building/Plot**

***From the seller:***

- Copy of the deed of purchase with transcription note

***If the property is received through inheritance provide:***

- Declaration of succession
- Death certificate
- Copy of the report of the publication of the will
- Acceptance of inheritance

Notaio

**ANDREA PORQUEDDU**

***If the property is part of a condominium:***

- Statement from the condominium
- Plan Cadastral
- Any building / urban planning with regard to the promise house for sale
- Copy of the certificate of occupancy / habitability
- Energy performance certificate issued by the appropriate certifying
- Certification of the conformity of equipment . If you are not in possession of the certificates, the parties have to declare and implement responsibilities and obligations.

***If the property is mortgaged, produce:***

- Copy of loan agreement
- Receipt of termination of the loan or latest bulletin
- Any copy of the deed of assent to the cancellation of mortgage

***In the case of leased property to a third party, produce:***

- Copy of lease

***If the donation involves a plot also produce:***

- Certificate and cadastral plan with borders
- **Certificate of urban destination**